

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

STAT *ILSP Working Group Meeting Minutes - 26 May 88*

Ch. ILSP Working Group
3E14, HDS

EXTENSION

NO.

OL 10181-88

DATE

31 May 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1

2

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM
1-79

610

USE PREVIOUS
EDITIONS

~~SECRET~~

26 May 1988

MEMORANDUM FOR: ILSP Working Group Members, Alternates and Meeting Attendees

STAT

FROM:



Chairman, ILSP Working Group

SUBJECT:

ILSP Working Group Meeting Minutes - 26 May 1988

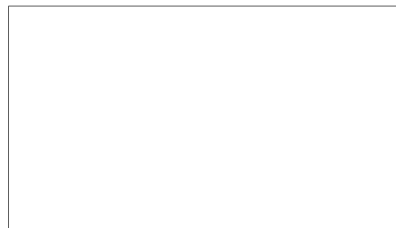
1. The scheduled meeting of the ILSP Working Group (ILSP) was held at 1000 hours, 26 May 1988. The following representatives were present:

STAT



ILSP
ILSP
OIT Representative
ILSP
ILSP
ILSP
OGC
DCI/Admin
DCI Admin
DA Alternate
DS&T Alternate
ILSP
OS/HSD
DO Representative
OS Representative
OTE/AD
SESD/HSB
OS/PSD
NESA
OEA
DI Alternate
OSWR

STAT



~~SECRET~~

SECRET

SUBJECT: ILSP Working Group Meeting Minutes - 26 May 1988

The meeting followed the scheduled agenda. (Attachment 1)

2. Old Business

- A. The minutes of the previous meeting were approved without comment. An informal survey determined that all ILSP WG members and alternates present and all other meeting alternates who were at the last ILSP WG received copies of the minutes.

3. OL Topics

- A. [] briefed the changes in the latest ILSP schedule (Attachment 2). All changes since the last ILSP WG meeting are circled on the attachment. Based on the recent decision by the DDO, the DO Task Force space has been deleted from the South Tower schedule and that space has been divided between SE and AF.
- B. [] briefed the status of both the NHB Fit-up Work and the status of the NHB Survey Work. (Attachment 3) There were no questions or comments on the status as presented.
- C. [] reported on the status of Carpeting, Partitions, and Furniture in the NHB and presented a new schedule. (Attachment 4) The schedule is listed by a priority of installation sequence and provides detailed status for each component in the North Tower. Many areas have progressed to the point where they are only waiting for "punch list" work completion. Another four truckloads of Corry Hiebert furniture were received this week.

D. OL Issues/Concerns

- 1). Components can preposition furniture and equipment into their completed space in the NHB under the following conditions:

SECRET

SECRET

SUBJECT: ILSP Working Group Meeting Minutes - 26 May 1988

- a). Any storage must be coordinated in advance with ILSP to insure that no further work is scheduled in the area.
- b). Material stored cannot be classified.
- c). Anything stored will be at the risk of the component.

4. OIT Topics

- A. PBX, Wang, and Special Wiring has been completed thru the November occupancy schedule. Any remaining work for OTS and OSWR will be completed in time for their scheduled moves in July and August 1988
- B. The Center move is scheduled for the Memorial Day weekend. The system will be down from 1400 Friday, May 27 until 0700 Tuesday, May 31.
- C. There were no new OIT issues/concerns.

5. OS Topics

- A. The alarm work for OTS and OSWR will be ready on time for their scheduled moves. Most of the alarms have been tested already and are fully functional.
- B. SE has reduced the number of safes required in the NHB by almost two thirds. AF has reduced the number of safes from about 120 to about 25. An agreement on the policy for safes in the NHB is close to realization.
- C. A memo has been sent to the Chief, Safety Division, OMS from the Tempest Division, OS concerning the NHB Shield Monitoring Systems. (Attachment 5) OMS has been asked to review the the new system and determine if it poses a health problem.

SECRET

SECRET

SUBJECT: ILSP Working Group Meeting Minutes - 26 May 1988

D. OS Issues/Concerns

There were no new OS Issues/Concerns.

STAT

6. [] said that OMS will be asked to provide a general briefing in the near future on its plans, concerns, etc. for the NHB.

STAT

7. General Issues

A. [] asked about the status of filling the gap space between certain interior and perimeter walls. OL will try to complete these repairs before components move in, however, the problem is not a showstopper.

B. There were no other general issues/concerns

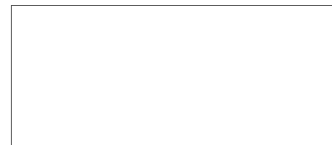
8. Action Item Review

STAT

ILSP-60 Status of conduit for the 4th floor NHB entrance badge processing machines. [] ILSP
- AI Closed -Conduits will permit machines to be operative by 1 July 1988.

9. The next ILSP WG meeting is scheduled for 9 June 1988 at 1000 in 3E14 HQs.

STAT



SECRET

ILSP WORKING GROUP
AGENDA
26 MAY 1988

- OLD BUSINESS

- Review/Approval of Minutes of previous meeting

- OL TOPICS

- Overview of ILSP Schedule
- Status of NHB Fit-up Work
- Status of NHB Survey Work



- Carpet, Partition & Furniture Progress Report
- Issues/Concerns?



- OIT TOPICS



- Status of PBX, Wang, and special wiring work in NHB
- Status of Computer Systems relocation
- Issues/Concerns?

- OS TOPICS



- Status of Alarm work in NHB
- Safes in the NHB - Current Status
- Tempest Survey
- Issues/Concerns?

- GENERAL ISSUES OR CONCERNS?

- DA
- O/DCI
- DI
- DO
- DS&T

- ACTION ITEM REVIEW

- NEXT MEETING: 9 June 1988, 10:00 3E14 HQS

Page Denied

UNCLASSIFIED

- 3 Information Service Centers
- 4 Fit-up of OL storage areas only
- 5 Fit-up of OIT storage/office areas
- 6 Fit-up of OP office area around OMS Infirmary only
- 7 OSO/SPD only, temporary assignment per DDA memo 2/23/88
- 8 Fit-up of OTE classrooms only (4A012, 4F030, 4F032, 4F034)
- 9 Fit-up of north tower OS space only.

N/A Not Applicable

? Date not yet supplied or verified

UNCLASSIFIED

Page Denied

UNCLASSIFIED

NOTES:

- * ACTUAL completion date (dates without asterisks are PLANNED dates)
- 1 Fit-up of OTS core area
- 2 OP Employee Services Center
- 3 Planned for IG/Audit. Reassigned to CIC by DDCI on 4/12/88.
- 4 Information Services Centers (DAC, Mail, Registry)
- 5 Managed by IMS
- 6 Restricted to OS use only
- 7 Managed by OIT
- 8 DO Task Force space
- 9 Fit-up of OTE classrooms only
- 10 Fit-up of OMS Infirmary only
- 11 DI/Historical Intelligence Collection
- N/A Not Applicable
- ? Date not yet supplied or verified

UNCLASSIFIED

FIT-UP WORK IN NEW HEADQUARTERS BUILDING

- o Construction drawings and specifications for the five OSWR equipment rooms requiring HVAC and electrical modifications on the third, fourth, and fifth floors North Tower has been awarded and the contractor has started his work on 23 May 1988. Estimated time of completion for construction is 15 July 1988.
- o Construction documents for OGC are in process with SH&G. Ninety five percent review of the construction documents will be held in the office of SH&G on the 25 and 26 May 1988. Estimated time for SH&G to complete the construction documents is 2 June 1988.
- o Eighty percent of the OIT office areas have been completed in design and inputted into the CADD. The 100 percent design areas have been turned over to OIT for their survey work. Completion of OIT design work is expected on 8 June 1988.
- o ILSP is working with Design Branch to prepare an A&E bid package to SH&G for OIG office space construction documents. SH&G is estimated to start on 6 June 1988 and be completed by 1 July 1988.
- o OTE classroom 2A014 is in a construction phase. The OTE Learning Center, Room 4A012, Computer Training room 4C088 & 90, and Projection room 4F030, 32, & 34 are being prepared for construction documents and will be passed to contracts for the construction phase.
- o Thirty-five percent design review drawings for the Office of Personnel, Special Activity Services were submitted to Design Branch with comments from the component. OP will be located on the fourth floor adjacent to the Atrium.
- o The balance of OP is in design. Estimated schedule for 100-percent design drawings is 22 June 1988. OP will be located on the ground core area, first, third, fourth and fifth floor, South Tower, NHB.
- o Thirty-five percent design drawings for PPS/DO have been submitted and negotiations for changes have been completed. No comments were issued by the component for changes and the A&E was directed to produce 100 percent design drawings.

- o ILSP is proceeding with SE/DO design. ILSP has directed the A&E to produce 95 percent drawings by the 13 June 1988 and will give SE/DO 24 hours to review the design. One hundred percent design drawings will be due on 20 June 88. SE/DO is in a two month slip of their original move of February 89. A compact construction schedule will be required to make up time lost during the design review at the cost of the SE/DO.
- o Construction drawings are being produced by Design Branch for OSO/SPD. In order to meet OTS move of 1 July 88 a Vault Type wall is being constructed to separate each component. Estimated completion of the wall is 17 June 88.
- o In producing 35% drawings for AF/DO, a block diagram indicated problems in meeting all requirements. AF/DO was originally design for the NHB, but with the requirement for additional people causes an impact on design and construction. ILSP is working with Design Branch to minimize construction to fit AF/DO in their space.
- o OTS lab renovation on the first and second are on going. Estimated time of completion is 17 June 1988.

NEW HEADQUARTERS BUILDING SURVEY WORK

- o Requirements gathering for the Historical Intelligence Collection is under way. HIC will be located in the Atrium, first floor, northeast.
- o Requirements gathering for the OMS Gym are under way. They will be located in the South Tower, ground floor.

PRIORITY SCHEDULE & DATES

Order of Priority	Date Avail.	Carpet	Partitions	Furniture	Remarks
2nd Fl. OTS OIT OTE OSO	5-23 7-1 unknown	S5-20;C5-26 " "	*PS5-26;PC6-17 " " none	*PS5-27;PC6-17 " " none	*Part of OTS cannot be done because of OSO configuration
GRnd FL. OTS OL OP	now now now	? ? ?		;PC6-17 ;PC6-17 ;PC6-17	
3rd FL. OSWR OTS	now now	PS5-27;PC6-3 C	PS6-4;PC6-17 C	C ;PC6-17	OSWR sched. IF installers not shifted to GF first. OTS area awaiting punchlist comp.
1st FL. OTS OIT	C now	C C	C	C ;PC6-24	OTS area awaiting punchlist comp.
5th FL. OSWR MPSS OIT	C C C	C C C	PS5-26; PS5-26; PS5-26;	;PC7-15 ;PC7-15 ;PC7-15	
4th FL. OSWR OTE OP OMS PPS	now now now now unknown	PS6-6;PC6-20 " " " " " "	none	;PC7-15 none ;PC7-15 ;PC7-15	
6th FL. NESA OEA	C C	C C	C5-20 C5-20	C5-20 C5-27	Awaiting punch-list comp.

LEGEND: PS = Projected start date
S = Started (date)
PC = Projected completion date
C = Completed (date)

Page Denied

Next 1 Page(s) In Document Denied